

UAE Parents & Families Association

Present: Annette Moses (UAE), Rao Bhamidimarri (SBUT), Rob Harding (UAE), Imogen Fletcher-Blackburn (UAE), Jennifer Lawrence (UAEPFA), Reginald, Les McCrae, Steve French, Bruck Haile, Veronica Rameriez, Maxine Ivey, Chuck Opara, Keith and Barbara from JPL Caterers

MINUTES AND ACTIONS OF THE MEETING HELD ON: Thursday 15th June 2017 5.30pm – 6.30pm

1.0 Previous Actions and Matters Arising Action

2.0 Apologies

2.1 Monyia David (UAEPFA sec.), Jane Wallace (UAEPFA), Jason Philipsz (UAE), , Merion Lewis (UAE),

3.0 Actions

3.1 Ofsted

The school has gone through a substantive redevelopment, repositioning and evolution since May last year. Mr Nelson was not in attendance at this meeting but has been present at the past meetings. Mr Nelson along with the senior staff (SLT) represented at this meeting by Ms Moses and Mr Harding, worked along with the staff to help make progress towards an important event. Ofsted, albeit is one event, but an important event and it is important about what it says. It has an impact on the school, its profile and its esteem and most importantly the people and students that work within UAE.

RB (LSBU)

Ofsted were due to come in within the first term of this academic year, the school has been anticipating the visit. Ofsted gave 12 hours notice, the wait helped in enhancing and preparing new things that have been put into place. There are a number of new displays that the staff have installed, which are important in the creation of an environment for the students to thrive in.

3.1.1 The school underwent a number of trial Ofsted to assess if the school was making progress positively in the right direction. On the 9th / 10th May 2017, Ofsted visited the school and everything went well. Unable to disclose the outcome at present, the families will receive a letter through Rao.

The process is the inspectors present the school with a draft report whereby it is sent back to the school to make any factual corrections it then goes to the Ofsted board. To see if the board fulfils the schools recommendations for the Ofsted, it may take a couple of weeks, a month or six weeks. Hopefully the results will be announced this side of the summer and parents will be informed in writing. It is important to remember that Ofsted is an external body, looking at the school and advising the school about its positives and negatives.

Outstanding is a label given by Ofsted, UAE would like to be outstanding in all aspects.

- 3.1.2 Two children that have taken GCSE Spanish. AM (UAE)
- 3.1.3 Over the next two years students will be prepared for their GCSEs and that is a huge step for them. The government is making the exams more and more difficult which is not easy for these young people so we need to help them cope with these pressures. In addition to this are the pressures from outside, where life is becoming more and more complicated. There is no limit to the help that the trust must give to students so that they can continue to make good progress. We come from a generation that has been fortunate in that the government paid for education including fees. This has now changed, our students need help and support, this school will be unique in empowering students so they can grow as young men and women, they will have the backing of the staff and the parents to be successful.
- 3.2 **How the university is involved in this school and the other school UTC Brixton?** RB (LSBU)
- The University is involved because it resides within this community so therefore it is important that it is part of the community. It is not only in the business of building schools, it is important that as it implements positive things for the community. As educators the trust can build fantastic schools the university has an obligation to continue to support the school.
- The University has a lot to lose if they do not get it right, it recognises the responsibility, the last thing they want is for UAE not to be a good school and to gain a reputation of a University that builds bad schools. Support is increasing through the provision of University Ambassadors; these are students within the University who are recruited, they can relate to the students within schools as they themselves have only recently left school they have sat GCSEs, filled out UCAS forms etc so this information is fresh in their minds, it is more effective for these Ambassador's to advise students and give them information. They have visited the other school and will be at this school next week to talk to students.
- 3.2.1 *Has the university provided any summer activities for the children of UAE?* JL (UAEPFA)
- Not this year, the reason being the children are still young to them the university is like a jungle a huge place. RB (LSBU)
- 3.2.2 *Did not agree with this statement, as her experience through her daughter then in year 8 spent a week at summer school at UCL looking at the pros of English and there are many programmes run by Universities for children in year 7, 8 and 9.* JL (UAEPFA)

- 3.2.3** LSBU also have children that come from lots of different countries like Spain and Italy. LSBU did not want to take the Year 7, 8 and 9 it is possible that LSBU will take them next year, when they are mature enough to do the university build programmes. *From next year LSBU will offer summer programs. LSBU are beginning to start support with other outreach programs: RB (LSBU)
- **ACTION*
- Work placements for Sixth Form students at UAE
 - UCAS forms how to write these
 - Personal statements
 - Guidance on careers
 - On the 7th LSBU are supporting Sports Day for both schools. The University is providing marshals.
- 3.2.4** Has spoken to the university yesterday and the ambassador's will be 10 Marshall's on both the track and field events. RH (UAE)
- 3.2.5** Some of the University lecturers are offering app workshops and the student's visit some of the high tech facilities in the university. There is working group, which meets about once a month that discusses what more can be done. South Bank University offers courses in building, health, and engineering some of the students may well go to South Bank University however they may go further afield to study history, politics. LSBU want the students to do what they want to do, most young people want to run away as far as they possibly can from their parents so they may not possibly pick the South Bank University for those very reasons.
- There are fantastic new opportunities, which are developing i.e. apprenticeships. In the 70s Australia, New Zealand and India were colonies whose systems were based on the same as England. In this country in the late 70s the system of apprenticeships disappeared and the type of apprenticeships we used to know were more vocational and not really academically interested, their attitude was different. The new apprenticeships are completely different they bring together both mind and hand both theory and practice.
- 3.2.6** *Information on the website the website hasn't changed?* JL (UAEPFA)
- RB The government has not finalized the funding for policies and therefore we are waiting
- 3.2.7** *It's not the policies it is more to do with the opportunities that are available in the school via LSBU.* JL (UAEPFA)
- *If it is going to be helpful to the parents then it is possible to put it on the website
- It is increasingly difficult to find teachers, there are three graduates from the University who have become teachers, whom we have trained, there is a lot that can be done. AW (UAE)

3.3 New Caterers JPL Caterer

The team comprises Junior Edson Lopes is the founder Barbara and Keith, JPL currently working at the sister school in Brixton UTC.

Barbara (JPL)

1. Who they are?
2. What they've done?
3. What their food is about?

3.3.1 Who they are?

JPL were created for the love of food and have been in business for the past nine years. They make a difference and have been involved in the government scheme National School Food Plan and the Food School Trust of trying to implement healthy foods. They have a few celebrities like Boris Johnson who said that this was the best school dinner he's ever had and David Cameron. The philosophy behind the company is to create High performing, happy and energised young minds through fresh food and responsible sourcing.

3.3.2 What have they done?

The team have head chefs and will be on site to make sure everything runs as smoothly as possible. This happens through legal procedures all staff attend the school safeguarding sessions. They have a great rapport with their suppliers the staff currently employed by UAE will be trained by JPL to their standard. Their vision is 'from Farm to fork' they grow their own vegetables and also bring students to observe on the farm.

The menu changes every 4 weeks, and is created by Seasons. They operate on a 'traffic light system' so that students with allergies can immediately read whether they can have foods or not.

3.3.3 *Would it be a good idea to put the traffic light system on the app or up on the website so that children can get used to it before they start school in September?*

JL (UAEPFA)

One of JPL's creations is 'Veggie Burst', it is a tomato sauce, which is a blend of many vegetables, the students do not realise this, created by the founder for the School Food Plan. Portion sizes are explained to the students and also, the importance of three meals and two snacks.

Keith (JPL)

3.3.4 *How do you deal with hungry students?*

JL (UAEPFA)

They offer breakfast and then offer snacks throughout the day. They always provide fruit or a hot snack like spring rolls. Everything provided is fresh. They only hire fully qualified trained chef, whom they train. Once a month they brainstorm, what is working? What's seasonal and what kids will like in healthy foods? e.g. Instead of giving students 'chicken and chips' JPL will bake the chicken and give them sweet potato chips.

Keith (JPL)

3.3.5 What their food is about?

		Keith (JPL)
*ACTION	<p>JPL provide a menu on a very low budget. They have invited parents for a food tasting. *It was agreed that the parents who attended this meeting have been invited to a tasting at the school.</p> <p>JPL will be meeting the students at UAE on the 16th June for a short child friendly presentation. it was found that on a Thursday students energy really dropped so they introduced 'Carbs on a Thursday'.</p>	
	<p><i>The menu on a Monday was limiting for a child who is lactose intolerant, there would be not much choice for them</i></p>	IFB (UAE)
	<p>All of the meals are generally adapted; there is a warning system:</p> <ul style="list-style-type: none">• To say• Ask a question?• Make sure we can do this	
	<p>JPL staff have had all of the allergy training and they find a balance for students with a lot of needs.</p>	
	<p><i>Are you comfortable with the amount of space at UAE?</i></p>	SF (parent)
	<p>At UAE there have been a few issues about the queuing system and the speed of service, until they have actually seen the service to take make a judgement of the service would be wrong of them.</p>	
	<p><i>Would you still have family dining for Year 7?</i></p>	IFB (UAE)
	<p>They would like it for everybody for everyone to have family dining, but the aim is to get Year 7 eating healthily and enjoying everything that they do.</p>	Keith (JPL)
	<p>It is important for Year 7 to understand what they're eating because there are statistics that show that one in every three children coming up from Year 6 is obese.</p>	Barbara (JPL)
3.3.6	<p>Southwark Council are aware of the obesity issues, which is why they have given children who live and go to school within Southwark free gym and swim.</p>	RH (UAE)
3.3.7	<p><i>Would you support the PFA in event like Pancake throwing?</i></p>	JL (UAEPFA)
	<p>JPL would like to be part of your community so will be providing the food at the Summer Fairs and anything that is a vital part of the school, it is important for us to meet on the same level.</p>	Keith (JPL)
	<p>Anything that has been asked from JPL by UAE has been agreed. JPL are working extremely well with the school.</p>	RH (UAE)

3.4 Sports Day and Fun Day

Sports Day is on the Friday 7th of July. The last two years have been a bit disappointing due to the facilities at Burgess Park for Sports Day. The students have been promised an authentic Sports Day with a 400 - 500mtr track etc. The nearest track is in Rotherhithe which has been booked, also coaches have been booked to get the students there, however, they will be asked to make their own way home. Letters have gone out last week to make parents aware of this, the students have been made aware of routes home through Google Maps and the school is spending a week ensuring all students are confident in how to get home. RH (UAE)

Originally the Ambassadors wanted to charge UAE as there was no real budget for the sports day Time to get there to get back it's going to be amazing and I promised last year caveat we now have three LSBU Sports Ambassadors coming to help not 10.

3.4.1 *How do parents obtain a family pass?* JL (UAEPFA)

Family passes are available from the reception. RH (UAE)

The Family Pass is for people who want to take siblings or any other family member; this is to avoid unwanted characters coming to the event.

The PFA said they are going to help out with the refreshments

3.5 Family Fun Day

The family fun day is on the 8th July from 11 a.m. to 3 p.m. Letters go out next week which will tell parents how they can book the tickets. IFB (UAE)

The tickets are free. We have booked:

- Disco bouncy castle
- Obstacle course bouncy castle
- Slush Puppy Machine
- Sweet
- Popcorn
- Photo booth

The competition launches on Monday 19th June, when the students can entrepreneur their own stalls along with a teacher. The competition is to see who can raise the most money for the charity Ray of Sunshine.

UAE have raised £1,600 so far and the target was £1200. JPL will be doing a barbecue, last year the children were charged £5 for food this year it will be a more reasonable price. Rob Harding and Ms Fletcher-Blackburn's email address will be made available for parents who want to volunteer.

The school is still behind in preparation due to Ofsted. RH (UAE)

- 3.5.1** *Last year that it was very sunny and the tables were not in the shade so perhaps the thing to do this is for the PFA to raise money for tarpaulin the PFA?* JL (UAEPFA)
- The PFA were going to try and raise some money by donation prizes from the parents and business for a raffle. A letter is required to go out to the parents. RH (UAE)
- 3.5.2** *This is done through a standard letter which parents give to companies requesting a gift donating i.e.: Tesco, Ice Skating Rink, Rock Climbing Theatre tickets* JL (UAEPFA)
- UAE would like the students to have a great time and the school just wanted a way of giving back to them. Ray of Sunshine is a charity that gives wishes to children who have terminal illnesses the average wish is £1,200 IFB (UAE)
- The majority of the funds have been raised through students weekly events Fire Calcium raised £231 by selling ice cream and waffles. The students decide what the events are i.e. Wet sponges at the teacher (Mr Searle and Mrs Bucknall)
- 3.5.3** **Thank you**
The School and the PFA would like to thank **Imogen Fletcher-Blackburn** for her unlimited leadership and support towards this charity fundraiser. RH (UAE)
- 3.5.6** *Has the school given thought to having a young person's concert for those children who can play instruments etc to do a half an hour concert for parents, friends and the community and charge £2 or they can put in?* MI (Parent)
- UAE have a Fringe Festival, which runs at the beginning of the academic year by Miss Morgan. The school are trying to build on this the momentum, hoping that this will just grow IFB (UAE)
- It's a fantastic way of showing us what they've learnt and what they are capable of.* MI (Parent)
- Re: 8th of July would the parents, whom you are asking for their support need a DBS check?* MI (Parent)
- 3.5.7** Will double check with Mr Harding, UAE policy is that anyone who works within UAE will have a DBS, parent who would like to help us will be given information on this by Olivia explaining how to volunteer. AM (UAE)

3.6 Actions from the minutes of 20/04/2017

3.2 / 3.3 Security Solutions for discussion

AM (UAE)

We have made some changes but we haven't implemented all the things that we wanted to see and some of those will be done by September. The exit has been changed: the students were coming out of the small side entrance, and they now come out at the entrance next to the front door having walk down the side corridor, the reason being that one of the UAE students came out and bolted across the road and had an accident. The zigzag lines do not go up that far. It is more of an open space than the original exit, it is still not ideal, and we want a big entrance that they can all come out of. The long walkway means that it is not always congested. There are no safety barriers outside of the school; the new exit is a much better.

4.0 CCTV

In terms of the cameras Miss Theo has been doing some work on this, Rao has recommended somebody to come in and talk to us and look at security around the school

3.5 Office Review

The review of the office has been done now and there will be changes re the staffing changes. In terms of staffing agents and how that is done and that will not be implemented until September.

8.0 The New Head

The new Head, John Taylor will be in position at the start of the new academic year. His contract starts on the 1st September he will be attending certain events, so we are hoping he will be at the next PFA meeting and also the Family Fun Day in order to meet the students.

6.0 Parent Pay

The Parent Pay issues are been dealt with by Dan Smith who has worked with those individual parents affected.

5.0 Homework

The students have exams at the moment, they're not really being given homework, it is all revision. If anyone has any Year 9 children make sure they come to the exams fully equipped, we are going to send a letter out.

Do you have the clear pencil cases?

JL (UAEPFA)

The LRC stocks packs of pencils and supplies

AM (UAE)

The homework planners are being revised and there is more information being put into the planner; for parents and students. Last year the planner was implemented with short notice this year Mr Harding and Ms Moses are going to ensure that the correct information is in the planner in terms of literacy.

3.8 Safe Havens

We have tried to talk to some of the shops but it is very difficult along East Street the school has spoken to the closest shop and the shop keeper knows this is UAE. This is something UAE will continue to encourage and develop.

3.7 Fire Drill

UAE have had a number of fire drills our students are well versed in what to do in the event of a fire.

- Critical Incident: If there were an incident that happened e.g. at Tower Bridge, then the school will take advice from the police, they usually advised that the children stay inside the school.
- Intruders: The school has got an area which intruders can be locked into.
- In terms of trips: we have changed our policy in terms of our risk assessment. The staff will leave their phone number at the school. The school would be contacted if there was an emergency and the trip would just stop and the children will be brought back to school.

3.6.1	<i>In terms of the student that was knocked down?</i>	Parent
	He broke his foot.	AM (UAE)
	<i>Did we get an incident report?</i>	Parent
	Not entirely sure, there is the police record, as well as the ambulance service report.	AM (UAE)
	<i>This is more to do with the entrance and the Health and Safety Executive (HSE) in order to move towards having speed cameras put along the road. As a parent he has had to shout at driver's speeding down the road. It will take months or more to get the council to do anything about it.</i>	Parent
	Who do we contact?	AM (UAE)
	<i>The school has to call the HSE to start the process. Include in this process pictures, evidence and police reports. His son told him that he had been changed from his maths group when he went to class one day.</i>	Parent
	The different subject areas are grouped in different ways so you need to contact Mr Moore to have a discussion with him about this.	AM (UAE)
	<i>He did go back and talk to Mr Moore who told him that it was too late the session had already started and it was overcrowded. Do you recognise this issue of overcrowding?</i>	Parent
	Miss Moses teaches a year 9 Science group with 27 students in this group, because in Science there is a top tier and then everybody else in mixed ability. It is possible that furniture it is set out really for 24:25 so that is the problem so when referring to overcrowding we're talking about class or that would be in a normal school setting we're not talking about classes of 30 + for us this would be a little bit larger.	AM (UAE)

3.7 Other items:

The 13th will be an introduction meeting talking about what was done AM (UAE) and how far we've got.

Action Taker: Jennifer Lawrence

Action Taker Rota:

Date of next meeting: Thursday 13th July 5.15 - 6.30

<i>Glossary:</i>	
UAE	University Academy of Engineering Staff
UAEPFA	University Academy of Engineering Parent and Families Association
SBU	South Bank University Trust
SLT	Senior Leadership Team
JPL	JPL Caterers - starting in September

Signed:

Date: