

28th March 2018

Dear Families,

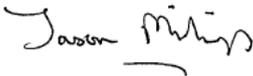
The Year 7 parents evening will be held on Thursday April 19th 4:30-7:00pm. As this will be the first parents evening for many of you I want to let you know about how the evening will be organised. First appointments will start at 4:30pm and last appointments will be at 6:55pm. All appointments will be 5 minutes in length. In those five minutes' teachers have been asked to address your child's progress, topics that they may need more help with and specific advice on how to improve.

We have listened to feedback from parents and teachers and will be introducing 5 minute pips to alert you that the next appointment is about to begin. This will important sure that timekeeping between appointments is as it should be and that no one overruns. This is important for teachers as well as parents. Of course you may wish to discuss specific or emerging issues further that are very important but in fairness to everyone we ask that you keep to the appointment structure and arrange a follow up appointment or conversation with the appropriate member of staff when it convenient to do so.

Please note that unlike previous parent evenings appointments will stop of 7:00pm. Also, priority will be given to parents who arrive for their appointments at the correct time. So if you are late for an appointment you may have to wait or rebook. This way no one is kept waiting anxiously worrying if they will miss the next appointment slot with another teacher.

To help us make the evening run smoothly it is essential that you book your appointments in advance via the school website. If you are having technical difficulties then please contact Mr Alalade via reception or by email: ayo.alalade@uaesouthbank.org.uk

Yours sincerely,



Jason Philipsz

Vice Principal