



Thursday 30th November 2017

Dear Family,

I am writing to welcome you as a parent to the GCSE Physical Education meeting. The PE department are seeking to enhance the chances of all our year 10 GCSE PE students achieving in this subject.

The event will be **Wednesday 13th December** and will start at **18:30pm** it will be held in the school library.

We believe this event will help to boost your child's chances of success over the coming months in GCSE PE. Key information will be provided alongside practical tips on managing workload, revision and exams.

Please complete the attached reply slip and return it to Mr. Smith by **Thursday 07th December**. If you are unable to attend I will be in contact to arrange a meeting or speak over the phone.

In the meantime, should you have any questions please do not hesitate to contact me on the email below.

Kind Regards,

Mr. Smith

Head of PE

giles.smith@uaesouthbank.org.uk

University Academy of Engineering South Bank

Please return this reply slip to Mr. Smith

Student name: _____ Community Group: _____

Will be/will not be attending (**Please delete as appropriate*) He/she will be accompanied by (name)

Parent or Carer Name: _____ Signed: _____ Date: _____

Mobile Number: _____